



**Application Form
Inviting Training Provider(s)
for association with Haryana Skill Development Mission
(HSDM) for Yuva Kaushal Udyat Pahal – Finishing
School Programme
under SANKALP Project**

Ref No.: HSDM/AF/YKUP/1142

Dated: 08.03.2022

HARYANA SKILL DEVELOPMENT MISSION

Kaushal Bhawan, IP-2, Near Majri Chownk,

Sector 3, Panchkula, Haryana – 134109

Guidelines

Haryana Skill Development Mission ("HSDM") was registered on 4th May, 2015 under the Haryana Registration & Regulations of Societies Act, 2012 to function as an autonomous organization. The Mission established by the State Government aims to empower the youth in the State to take part in the economic and overall growth of the State and the Country at large. The vision of the Mission is "To be a specialized Agency to deliver quality skill training and professional knowledge to the youth to enhance their employability and bridge the skill deficit with a view to meet burgeoning market demand for skilled manpower".

HSDM is entrusted with responsibility to drive a 'Skills Acquisition and Knowledge Awareness for Livelihood' (SANKALP) programme in Haryana. SANKALP is a Centre and State funded programme conceptualized by Ministry of Skill Development & Entrepreneurship (MSDE), Government of India, with a special focus on decentralized planning and quality improvement. Two key components of SANKALP programme includes:

- a. Institutional Strengthening at the National and State Levels for Planning, Delivering, and Monitoring high-quality market relevant training.
- b. Improved Quality and Market Relevance of Skill Development Programmes.

Within the component mentioned at (b.) above, the Mission looks to implement Yuva Kaushal Udyat Pahal – Finishing School Programme and run a pilot project for 500 candidates with Training provider(s) offering NSQF Short Term Skill Training (level 6 and above), pairing of upto two different job roles can be done through which a candidate progresses from QP1 to QP2 across NSQF Levels (vertically) or in the same NSQF level (horizontally), with the aim to ensure prompt and easy initiation of skill trainings in sectors having high potential of employment with the following objectives and conditions:

About Yuva Kaushal Udyat Pahal – Finishing School Programme:

The Yuva Kaushal Udyat Pahal – Finishing School model envisions a mechanism to drive "Demand Driven Skill Certifications aligned to Higher Education". By this model, HSDM aims to empower the youth of the State with industry aligned programmes that would complement their educational programmes and make them ready for the job market thereby enhancing their employability potential, which as of now continues to be a

challenge for most states.

Objectives:

Through Yuva Kaushal Udyat Pahal – Finishing School Programme, HSDM aims to:

- ❖ Empower youth and Education Institutions/ Agencies/ Training Providers with industry aligned programmes.
- ❖ Complement education with industry aligned programmes to enhance employability potential of the youth in line with the demands of the industry and ensuring the placement of the candidate at a reasonable package.
- ❖ Develop a seamless mechanism to enable youth with the opportunity to become job-ready.
- ❖ Develop a flexible framework to induce the Youth and Industry to participate and extend support by offsetting key cost incurred by the stakeholders.

Beneficiaries:

- ❖ Any graduate/ post graduate youth of the State of Haryana having PPP Id.

Role & Responsibilities of Training Provider:

- ❖ Programme quality & implementation will be monitored and evaluated by HSDM as per its quality standards, procedures & policies. Payment would be as per Common Cost Norms (CCN), however, payment terms for NSQF aligned technical training under this programme will be as under:

Schedule of Payments: The batch wise total payment will be released in instalments as under:

Instalment	Percentage (%) of Instalment	Milestone	Timeline
1st	70	i) Completion and certification of candidates. ii) Placement (wage employment) of at least 50% of the certified candidates batch-wise with submission of appointment/ offer letter, joining report & confirmation of the candidate from HR through official mail id only, first month account statement showing salary credited to the candidate	The 1st Instalment of 70% should be raised by the Training Provider within 60 days of certification of candidates with submission of all documents as mentioned in Milestone column. No payment shall be processed if the 1st Instalment of 70% is not raised on timeline. All required documents should be submitted

		<p>account, undertaking by the candidate on stamp paper of Rs.10/- and a video from the candidate sharing his/her success story post training.</p> <p>iii) Placement of the certified candidate must be on a package of 3.6 LPA or above.</p> <p>The HSDM shall conduct verification of the placed candidates and after due verification of submitted placement data by HSDM, the payment will be released.</p>	<p>before release of the payment.</p>
2nd	30%	<p>Payment will be subject to verification of placement data submitted by Training Provider (TP) and on submission of documents as prescribed in the 3rd tranche guidelines of the Mission (<i>can be obtained from Mission's website i.e www.hsdm.org.in</i>) except following conditions and its implication thereon.</p> <p>Please Note:</p> <ul style="list-style-type: none"> •The placement of the candidate can be considered iff the candidate is placed within 25 days of certification of the candidates. •The 2nd Instalment invoice should be raised 	<p>The 2nd Instalment of 30% should be raised by the Training Provider within 150 days of certification of candidates with submission of all documents as mentioned in Milestone column.</p> <p>No payment shall be processed if 2nd Instalment of 30% is not raised on timeline.</p> <p>All required documents should be submitted before release of the payment.</p>

		within 150 days from the day of certification of candidates.	
Payment Beyond Common Cost Norms (CCN): Payment beyond CCN for any course/ certification may be borne by company/ candidate itself. HSDM will not have any role in payment beyond CCN.			

Eligibility Criteria

- a. The company must be incorporated & registered in India, under any Act.
- b. Minimum average turnover of the company in last 3 years (FY 2018-19, 19-20 & 20-21) should be atleast 10 crores. Audited financial statements for past three consecutive FY's (2018-19, 2019-20, 2020-21) to be provided.
- c. Any NSQF level 6 and above job roles with better prospect for wage placement and career progression.
- d. Applicant should not have been blacklisted by any Donor agency/ State Government/ Central Government or by any agency/department of the State/Central Government.
- e. Committed to ensure minimum 70% placement of the certified candidates, batch-wise, with the employer on a package of 3.6 LPA or above.
- f. For Private agencies applying for this project, the training centre and hostel facility must be in the State of Haryana, as the case may be. However, Government agencies applying for this project, are leveraged to have training centre and hostel facility in any State/ U.T of the nation, as the case may be. Self-attested document(s) specifying whether the proposed training centre and corresponding hostel facility is self-owned or on lease to be attached.
- g. Application Fees of Rs.5,000/-** to be deposited online as per bank details shared in Section of Mandatory enclosures, S.No.9.
- h. The response to this notice inviting proposal along with all required documents is to be submitted by interested companies through an online application form only i.e. available at <https://skill.haryana.gov.in/#/register> by 15.04.2022.

Key Snippets

- Program specifically for graduate/ post graduate youth of the State of Haryana having PPP Id.
- NSQF Short Term Skill Training (level 6 and above). Pairing of upto two different job roles can be done through which a candidate progresses from QP1 to QP2 across NSQF Levels (vertically) or in the same NSQF level (horizontally).
- Programme quality & implementation will be monitored and evaluated by HSDM as per its quality standards, procedures & policies.
- Connect with prominent industry assuring good career progression to the candidate.
- Assured placement of the certified candidate on a package of 3.6 LPA or above.
- Payment as per Common Cost Norms (CCN) batch-wise, to be made only after successful placement of the candidate. Any Payment beyond CCN for any course/ certification may be borne by company/ candidate itself. Please refer Schedule of payments for details.

With this in view, the Mission plans to associate with Training Provider(s)/ Company/ies with proven track record and having a good understanding/experience of placing the candidates in prominent companies, who can guarantee atleast 70% placements with the identified employer on a package of 3.6 LPA or above. The interested agencies meeting the eligibility criteria are required to submit the proposal through an online application form only i.e available at <https://skill.haryana.gov.in/#/register> by 15.04.2022.

Mandatory Enclosures

S. No.	Parameter	Supporting documents to be uploaded
1.	Application Form	Online at https://skill.haryana.gov.in/#/register
2.	The company must be incorporated & registered in India, under any Act	Copy of Valid Registration Certificate(s) Or Copy of Certificate(s) of Incorporation Copy of PAN card / GST Registration Number
3.	Financial Strength/Turnover	Financial statements for past three consecutive FY's (2018-19, 2019-20, 2020-21) separately duly audited and certified by the CA.
4.	Job Roles (Training Target / Demand)	Online at https://skill.haryana.gov.in/#/register
5.	Mandatory Undertaking(s)	Affidavit for not been blacklisted <i>(Affidavit on Rs.100/- stamp paper by Authorized Representative, duly notarized)</i>
6.	Placement	Online Undertaking at https://skill.haryana.gov.in/#/register
7.	Type of Entity and Training Centre	Self-attested document(s) specifying whether the proposed training centre and corresponding hostel facility is self-owned or on lease.
8.	MoU's	Upload MoU's with the employers (Only latest MoU's signed not before December, 2021). The MoU should clearly define the candidate profile, number of candidates required, package that will be offered to selected candidates. The MoU should be in line with terms & conditions mentioned in this document. (Ratio of Training Target Demanded to Number of candidates required through all MoU's should be 1:3. For example: If training target of 30 candidates is demanded, the number of candidates required through all MoU's should be atleast 90).
9.	Application Form Fee	Rs.5,000/- to be deposited as per following details: Beneficiary Name: Haryana Skill Development Mission Bank Name: ICICI Bank Limited

		Bank Account Number: 093501002611 IFSC Code: ICIC0000935 Upload Transaction Receipt.
10.	Mode	The response to this notice inviting proposal along with all required documents is to be submitted by interested agencies through an online application form only i.e. available at https://skill.haryana.gov.in/#/register by 15.04.2022.

Proposal Evaluation Criteria and Target Allocation

S.No.	Evaluation criteria	Max. Marks
Technical Evaluation		
1.	Average Turnover as per Annexure I: <ul style="list-style-type: none"> 10-15 Crores – 15 marks More Than 15 Crores – 25 marks 	25
2.	Number of Candidates Required through MoU's (Only latest MoU's signed not before December, 2021 clearly defining the candidate profile, number of candidates required, package that will be offered to selected candidates. The MoU should be in line with terms & conditions mentioned in this document). (Ratio of Training Target Demanded to Number of candidates required through all MoU's should be 1:3. For example: If training target of 30 candidates is demanded, the number of candidates required through all MoU's should be atleast 90). <ul style="list-style-type: none"> 0-89 – 0 marks 90-150 – 05 marks 151-210 – 10 marks 210-270 – 15 marks 271-330 – 20 marks Greater Than 330 – 25 marks 	25
3.	<p>Training Centre (TC) (Maximum marks to be given 10)</p> <ul style="list-style-type: none"> Training Centre owned by the applicant company – 10 marks Training Centre on lease by the applicant company – 05 marks <p>Only One will be considered from above</p> <p>Residential Training (Maximum marks to be given 10)</p> <ul style="list-style-type: none"> Hostel owned by the applicant company for residential training – 10 marks Hostel on lease by the applicant company – 05 marks <p>Only One will be considered from above</p> <p>Please Note: If the applicant company has both self-owned and on lease TC's, the priority will be given to self-owned TC's.</p>	20
The minimum score for Technical Evaluation is 50. Only those agencies that score 50 or above marks in Technical Evaluation will be called for Presentation.		
Presentation		
4.	Technical Presentation (Project Understanding, Approach, Methodology, Innovation for implementing the Assignment etc.)	30
	Total	100
The company/ies that will score 75 marks in total may be considered for target allocation.		